



MEETING MINUTES

PINEY BRANCH ELEMENTARY PTO

Date: May 6, 2026
Time: 7-8 PM
Meeting Type: Membership Meeting

IN ATTENDANCE

Board: Chris G., Stephanie D., Sara A., Maria C., Jamie W.

Members: E. Freeborn, K. Stark, J. Passafaro, I. Ornelas, M. Sobers, Mr. Thorne, A. Merriman

Virtually: J. Moody

Motion to Open

- Chris motioned to open; Stephanie seconded.

March Meeting Minutes

- Chris motioned to adopt; Sara seconded.

Upcoming Events

- One Last Wave – 6/5
 - o Replacing movie night with karaoke/dance party
 - o Tentative: balloon artist and face painter
- 5th Grade Promotion – 6/11

Teacher Appreciation (Kristina S.)

- Next year we will recruit committee members for additional support
- Kristina has built a calendar to ensure inclusiveness in staff that is recognized, i.e. cafeteria heroes, counselors, transportation staff

- Coffee truck tomorrow and luncheon on Friday

Yearbook Committee (Chris on behalf of Celina)

- Purchase deadlines have passed; new orders have to be placed directly through Candid at non-bulk rates

5th Grade Promotion (Sara A.)

- First wave of yard signs has arrived; second wave open through mid-May
- 5th grade ads are in yearbook
- Working on slideshow to include photos submitted by parents
 - o Ivette will reach out to parents who have not submitted photos
- Almost done with t-shirt orders

Spirit Days (Chris)

- PTO received a lot of positive feedback from teachers about appreciating the extra planning time with recess coverage
- Parents appreciated a short volunteer opportunity that they could easily work into their schedule

PTO Year in Review

- Chris reviewed all the PTO sponsored events and shared the various “behind the scenes” ways that the PTO supports our school community

2025-2026 Committees

- Chris thanked all the committee members for their support this year

Board Update

- Emily Freeborn will be joining as Member at Large position for the 2026-2027 school year
- Chris thanked Jamie for her support this school year

Financial Review

- Stephanie reviewed current account summary
- Sara discovered that her employer reimburses for volunteer hours

- More debits than credits at the end of the year and the start up costs for the next school year have to also be accounted for

Misc.

- Chris researching the cost for new vending machines
- Amber suggested she may know someone who can help us dispose of the old ones
- 2026-2027 membership is now open- membership cost remains the same

Mr. Thorne's Updates

- Final budget is in
- Preschool programs are expanding due to PWC initiative for universal preschool by 2030
- 4-year-old class will be all day program beginning next year
- Staffing:
 - o Losing Mrs. McDonald (kindergarten)
 - o Ms. Silvis moving to middle school
- Do not need \$40K reserve bucket and asked that we look into an investment vehicle for that money
- Lake Manassas swim team is interested in purchasing the old sound system
- Mid-June is target for having a calendar created of next year's events

Motion to Close

- Chris motioned to close; Stephanie seconded.