

PINEY BRANCH ELEMENTARY SCHOOL PTO

Motion to Open

PTO Meeting

September 16, 2026

Welcome PBES Families & Staff!



Today's Agenda



- Review May Minutes
- Carnival Success
- Upcoming Events
- Spirit Wear
- Committee Updates
- Financial Review
- Open Discussion
- Motion to Close

May 2026 Meeting Minutes



IN ATTENDANCE

Board: Chris G., Stephanie D., Sara A., Maria C., Jamie W.

Members: E. Freeborn, K. Stark, J. Passafaro, I. Ornelas, M. Sobers, Mr. Thorne, A. Merriman

Virtually: J. Moody

Motion to Open

- Chris motioned to open; Stephanie seconded.

March Meeting Minutes

- Chris motioned to adopt; Sara seconded.

Upcoming Events

- One Last Wave – 6/5
 - o Replacing movie night with karaoke/dance party
 - o Tentative: balloon artist and face painter
- 5th Grade Promotion – 6/11

Teacher Appreciation (Kristina S.)

- Next year we will recruit committee members for additional support
- Kristina has built a calendar to ensure inclusiveness in staff that is recognized, i.e. cafeteria heroes, counselors, transportation staff
- Coffee truck tomorrow and luncheon on Friday

Yearbook Committee (Chris on behalf of Celina)

- Purchase deadlines have passed; new orders have to be placed directly through Candid at non-bulk rates

5th Grade Promotion (Sara A.)

- First wave of yard signs has arrived; second wave open through mid-May
- 5th grade ads are in yearbook
- Working on slideshow to include photos submitted by parents
 - o Ivette will reach out to parents who have not submitted photos
- Almost done with t-shirt orders

Spirit Days (Chris)

- PTO received a lot of positive feedback from teachers about appreciating the extra planning time with recess coverage
- Parents appreciated a short volunteer opportunity that they could easily work into their schedule

PTO Year in Review

- Chris reviewed all the PTO sponsored events and shared the various “behind the scenes” ways that the PTO supports our school community

2025-2026 Committees

- Chris thanked all the committee members for their support this year

Board Update

- Emily Freeborn will be joining as Member at Large position for the 2026-2027 school year
- Chris thanked Jamie for her support this school year

Financial Review

- Stephanie reviewed current account summary
- Sara discovered that her employer reimburses for volunteer hours
- More debits than credits at the end of the year and the start up costs for the next school year have to also be accounted for

May 2026 Meeting Minutes



Misc.

- Chris researching the cost for new vending machines
- Amber suggested she may know someone who can help us dispose of the old ones
- 2026-2027 membership is now open- membership cost remains the same

Mr. Thorne's Updates

- Final budget is in
- Preschool programs are expanding due to PWC initiative for universal preschool by 2030
- 4-year-old class will be all day program beginning next year
- Staffing:
 - o Losing Mrs. McDonald (kindergarten)
 - o Ms. Silvis moving to middle school
- Do not need \$40K reserve bucket and asked that we look into an investment vehicle for that money
- Lake Manassas swim team is interested in purchasing the old sound system
- Mid-June is target for having a calendar created of next year's events

Motion to Close

- Chris motioned to close; Stephanie seconded.

Carnival



Upcoming Events

Save the dates. Share the load. Show up together.



September–November

- Carnival Night
✓ DONE | 9/11
- Movie Night + 50/50 Raffle
10/9
- PTO Meeting
10/21
- Color Craze
10/30
- PBES Literacy Night
11/18

December–February

- Community Event *(TBD)*
12/11
- PBES Heritage Night + PTO Passport Program
1/19
- PTO Meeting
2/3
- Winter Dance
2/5

March–June

- PBES Musical
3/11–13
- PTO Meeting
3/17
- Bingo Night & Silent Auction
4/2
- PTO Meeting
5/5
- Karaoke Dance Party + Picnic
6/11
- PBES 5th Grade Promotion + Class Party
6/16

Spirit Wear

Brand new design for 2026-2027 school year!



NEXT SALES WINDOW OPENS IN NOVEMBER

Committee Updates

“When a bunch of PBES parents pitch in a little, the whole school feels it a lot.”



COMMITTEES

- **Watch D.O.G.S.** — Adam Bacus + Brandon Merriman
- **Teacher Appreciation** — Kristina Stark
- **Yearbook** — Celina Gallegos
- **Color Craze** — Jamie Whitacre & Charissa West
- **Square 1 Art Fundraiser** — Open
- **Winter Dance** — Open
- **Bingo** — Susie Bacus + Amber Merriman
- **Silent Auction** — Maria Clark

ROOM FOR MORE

Interested in joining or leading? Add your name today.

Color Craze

Where a splash of color turns into a wave of support for PBES.



WHEN + WHERE

10/30 (Rain date: 11/6)
PBES Field

FUNDRAISING DEADLINES

Shirt + Squad Add-on Cutoff: 10/9

Fundraising Wrap-Up: 10/30

WINNER CATEGORIES

Top Three Individual Fundraisers

Top Individual Fundraiser From Each Grade

Top Fundraising Classroom by Grade Level

**Winners announced week of 11/2*

HELP: Grand prize ideas needed!

Financial review

PINEY BRANCH PTO ACCOUNT SUMMARY

JULY 1, 2026 - SEPTEMBER 14, 2026

DESCRIPTION/REFERENCE	AS OF SEPTEMBER 14, 2026
Account Balances as of July 1, 2026	\$19,582.44
Credits: Carnival Night, Membership Dues	\$15,612.47
Debits: Back to School Breakfast/Lunch, Teacher Appreciation Spirit Wear, Concessions, Carnival Expenses, Teacher Stipends, Expenses (web hosting, insurance, etc.)	-\$12,050.64
Balance as of 9/14/25	\$23,144.27

RESERVES/PENDING TRANSACTIONS	
Vending Machines	-\$6,000.00
Vending Machine Reserve (\$200 monthly)	-\$1,200.00
Teacher Appreciation Reserve (\$300 monthly)	-\$2,400.00
Color Craze Reserve	-\$750.00
Pending Expenses as of 9/14/26	-\$10,350.00

RESERVES	
Certificate of Deposit	\$39,892.57
Balance as of 9/15/2025	\$39,892.57

NET BALANCE	\$52,686.84
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OPEN FLOOR

What should we talk about?

New ideas / Feedback / Questions / Concerns

Every voice can move the work forward.

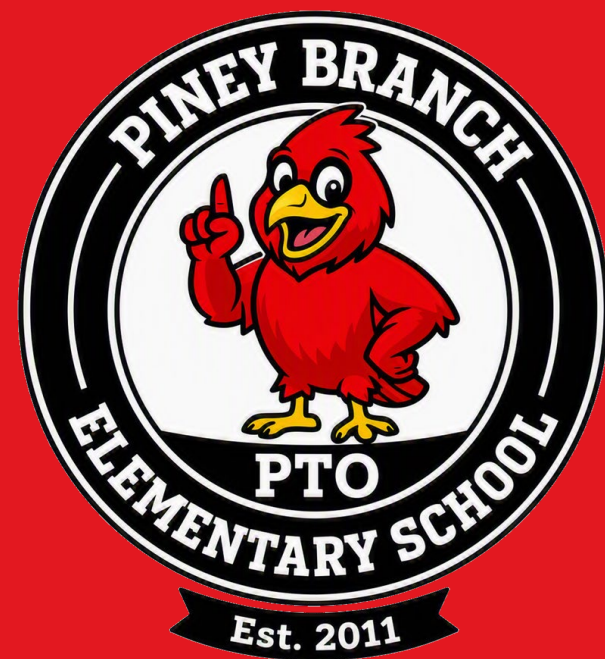


FINAL ITEM

Motion to Close

Thank you for your time, ideas, and participation.





PINEY BRANCH ELEMENTARY SCHOOL PTO

Thank you.

Thank you for attending the September 2026 PTO Meeting

NEXT MEETING

October 21, 2026

CONTACT US

pineybranchpto@gmail.com

www.pineybranchpto.com

Together, we make Piney Branch stronger.